



Mini-Scholarship and Mini-Grant Guidelines

In an effort to carry out our mission in a very grassroots fashion, Northern Waters Parish Nurse Ministry is proud to offer parish nurses with current Active Member status in our organization the opportunity to solicit mini-scholarships and mini-grants to fund initiatives that directly benefit their individual parish nurse ministries. These awards were specifically designed to give parish nurses access to additional resources for personal enrichment or training, necessary equipment, outreach projects, or wellness programming that would enhance their ability to serve their parish, but that fall outside their church or ministry budgets. The mini-scholarships are intended to allow parish nurses to attend classes, workshops, conferences, or any other educational or enrichment programs directly benefitting their work as a parish nurse, while the mini-grants are intended to fund projects, purchase equipment, or offset the costs related to hosting health or wellness programs and activities as part of their parish nurse ministry.

While each has its own application form and criteria, both the mini-scholarship and mini-grant require Active Member status with Northern Waters Parish Nurse Ministry and, in order to be eligible to receive an award, all applicants must be up-to-date with parish nurse activity reports through the most recent completed quarter at the time of the request. Both scholarships and grants are awarded from the same fund, and requests (up to a maximum of \$150) will be awarded on a first-come, first-serve basis for proposals that meet all eligibility requirements. The scholarship committee will review applications and grant awards monthly beginning in April and continuing throughout the business year until either all funds have been awarded, or the fiscal year closes on December 31st. In the interest of serving several parish nurses and congregations each year, awards will be capped at \$150 and an individual nurse may receive only one award between April and September of any given scholarship year. If there are funds remaining or additional funds have been acquired as of October 1st, nurses who previously received either scholarship or grant money early in the award cycle will be permitted to submit a second application for consideration during the months of October, November, and December; although preference will be given to parish nurses who have not yet received an award that year.

Mini-scholarship and grant applications will be accepted until the 15th of each month, with decisions being made and awards being issued by the last day of the month. The amount awarded to each proposal is entirely at the discretion of the scholarship committee, within the limitations of these guidelines. All awards require a brief follow-up report to be submitted within 60 days of the completing the project, educational program, equipment purchase, etc., for which it was intended. Failure to complete this requirement will lead to the revocation of the award and require the return of the funds. Additionally, if a program or project is cancelled, the return of the funds will be expected within 30 days of the date it was scheduled to occur.